Actions agreed upon by the Arts and Literature Domain for the coming academic year (2004 – 2005):

1. Domain Consistency:
   a. The Arts and Literature Domain Advisory Committee will continue to refine the process of reviewing new course proposals, including the process of educating and assisting faculty in proposal creation and revision. The committee’s goal is to enhance consistency and coherence across the domain and ensure that its learning outcomes are being addressed. **DONE** (In addition to devising Learning Outcomes, the committee has advised individual faculty members on proposing new courses and revising proposals for resubmission. We are also engaged in a discussion of how best to help faculty with new proposals.)
   
   b. The Committee will require that all syllabi for courses that satisfy the Arts and Literature requirement incorporate a statement of the domain’s learning goals and outcomes, once outcomes are articulated. **DONE**
   
   c. When domain learning outcomes are articulated (see 1b) the Committee will meet with department chairs and potential course proposers to communicate the requirements regarding syllabi and the process for submitting proposals. **PARTIALLY DONE** (I believe department chairs have been contacted and involved in the proposal process to some degree. But I don’t believe meetings with chairs have been ongoing.)

2. Best Practices:
   a. The Advisory Committee will annually host Best Practices meetings for the purpose of improving faculty development and improving communication. Possibilities include sharing exemplary syllabi, discussing expectations of proposals and courses in the domain, and ways to integrate Writing across the Curriculum into domain courses. **NOT DONE** (The committee is working on ways of organizing productive meetings.)

3. Resource Allocation:
   a. The Arts and Literature Domain Advisory Committee will propose to the Dean of the College of Liberal Arts & Sciences and the EVP for Academic Affairs that existing teaching spaces be retrofitted to enhance student learning. This proposal will include the ability to darken rooms (through blackout shades and preferably the ability to turn off lights in an individual room) in McGraw Hall in order to use a variety of visual teaching aids. **PARTIALLY DONE** (some rooms in McGaw have been improved, but there are still many rooms on campus with blinds that cannot be closed fully for showing slides, etc.)

   b. The Advisory Committee of the Arts & Literature Domain requests that when planning new construction that the Campus Planning Committee consider the allocation of resources for the specific needs of the Arts and Humanities. Students taking courses in these areas would benefit from additional studio, practice, and rehearsal space. They would also benefit from increased access to technology, film, and library resources. Finally, the Advisory Committee will seek support for student attendance at performances and for visiting artists, scholars, and writers. **NOT DONE** (This is an ongoing issue for the university.)