DePaul University Academic Program Review

Cycle 7: Spring 2004—Spring 2005

Memorandum of Agreement – October 2005

Office of Institutional Planning & Research

As a result of the seventh cycle of DePaul University’s Academic Program Review Process (Cycle 7), the participants in the process enter into the following agreements. The participants understand that this document will be available to be made public once all the signatures are in place. It is also understood that while OIPR has a multitude of roles supporting DePaul, the following addresses only its role in supporting those who work directly with student learning.

Academic Affairs Commitments for the Academic Year 2005 – 2006:

I. Academic Affairs will work with OIPR and the Deans of DePaul’s colleges and schools to facilitate the placement on-line of graduation applications and the Graduating Student Survey.

II. Academic Affairs will develop a process for circulating and including existing and future OIPR research related to student learning and success in academic decision making.

III. Academic Affairs will collaborate with OIPR to prioritize data collection, research, and analysis related to student learning, student success, retention, and graduation.

IV. Academic Affairs will develop a process for strategic management of the university and colleges that involves the use of an annual decision process informed with data.

Office of Institutional Planning & Research Commitments for the coming Academic Year 2005 – 2005:

I. Visibility and Awareness
   A. Internet Based
      i. Consider working with the portal committee to place a fact-file or OIPR link on the portal to facilitate the sharing of common, standardized data.
      ii. Continue the redesign and updating of the OIPR website, including the integration of university web standards and the creation of a more intuitive interface, to keep current and potential customers/clients informed concerning the resources and services that are available and how to access/engage them. Determine possible measure of effectiveness, such as, hits on web site and regular feedback or annual surveying of OIPR users.
II. Activities

A. Consider ways to increase office visibility and awareness by presenting at new faculty orientation or the First Year Program conference, sponsoring or taking part in existing brown bag lunch programs, developing a newsletter to circulate information as it becomes available, proactively providing data and reports to the university community, etc. Determine possible measures of effectiveness, such as, the creation of activities and the collection of feedback and numbers of those who participate in the activity.

III. Support Learning at DePaul

A. Submit proposal to the EVP for Academic Affairs to fund faculty and possibly graduate students with summer scholarships and/or small grants in cooperation with the Office of Teaching, Learning and Assessment’s assessment process in order to expand our knowledge of DePaul Students’ learning outcomes.

IV. Collaborate with the AVP for Academic Affairs—Academic Quality, Teaching & Learning to prioritize data collection, research, and analysis related to student learning, student success, retention, and graduation. See Academic Affairs commitments, III.

Signatures:

[Signatures with dates]

EVP for Academic Affairs  Date

AVP for Academic Affairs  Date

Unit Director  Date

APRC Chair  Date

APRC Subcommittee Representative  Date